

Summary of Meeting March 2026

Created on April 01, 2026 by [Summary AI](#)

Action Items

N. M Draft event announcement

Draft and post an event message to the group chat announcing the proposed July date, explain current capacity concerns, and ask parents whether they still want the event and if they can volunteer.

J.G Draft & review volunteer message / contact Nigel

Draft the parent/volunteer announcement (help N. M), review responses, and contact Nigel/James to confirm licences and any requirements for race / aquathlon coordination.

I.A Liaise on test kits & reply to Emma

Reply to Emma about the TWIM test kit quantities and confirm how many kits the club should order; chase Charlie if necessary and report back to the committee.

E.M Mentor & promote coaching opportunities

Be available to mentor any parent coaches who show interest (offer shadowing sessions) and share junior programme details with Mersey Try network to attract volunteers and cross-club support.

March meeting

Present I.A J.G N.M E.M N.P C.R

Minutes approved

- **Main issue:** lead junior coach and planning to step back; Junior **event moved to July** and **£35** spent on permit so far.
- Volunteer shortfall: **parents reluctant to help**, current delivery relies on a small crew and some occasional helpers.
- Operational choices: options discussed – **drop the annual race this year**, reduce frequency, or run a smaller/modified event; need to decide **soon** to order supplies.
- Communications & recruitment: use, club website and social channels to raise profile; consider cross-club collaboration and simple volunteer on-ramps (shadowing, one-session commitments).

Lead coach stepping back

- Running the juniors felt draining after **19 years**; wants less day-to-day responsibility while continuing occasional coaching of seniors and children.
- Only qualified person available on Saturday was 2 people coach N.H is stopping in the **summer** and will not take Level 2; other junior coaches unaware of her plans.
- Event was moved to **July** after pressure to run it; spent **£35** on a race permit.

Event planning & finances

- Spent **£35** on the race permit; no other club funds spent
- Proposed postponing event to July or dropping this year to focus on building; speaker uncertain about attendance.
- Volunteer shortage: C only regular junior volunteer; P.B occasional; H. parents largely unwilling to help.
- Operational options suggested: reduce frequency (e.g., **three sessions/month, every other week**, or **double two-hour sessions twice/month**) and publicise juniors to the wider club to recruit volunteers.
- Leaders report looking to step down and reluctance to retain full responsibility; risk of program collapse if no additional volunteers; some members offered limited future support (in **~2–4 years**).

Volunteer recruitment & parents

- Organiser signalled volunteer fatigue and intention to step back; organiser will draft a message to juniors and parents to request support.
- League rule change sets a maximum of **5,000** points and requires attendance at **5** events to score in the Northwest Series, reducing incentive for end-of-season entries.
- Recruitment tactics proposed: invite parents to shadow one session; require parents to stay at sessions; promote low-commitment options (e.g., **once a month**); offer mentoring and coaching qualification support; advertise via newsletter and social media.
- Event adjustments considered: reduce participant numbers/waves to lower volunteer needs; move date to avoid clashes (mention of **19th**); request cross-club marshals and publish a volunteer sign-up link.

Communications & cross-club collaboration

- Three independent local clubs lack unified structure; coaches planned joint fight-skills sessions meeting at Liverpool.
- Multiple committee vacancies persisted; head of juniors also served as coach coordinator, creating capacity concentration.
- One club paid its head coach about **2x** the speaker's rate and held **£50,000** in reserves from small local events and BTF-supported activities.
- Active Leisure's management of the Chester Triathlon showed low entries and website omission, posing a potential breach of agreement and risk of event handback to the club.
- Actions proposed: review contracts via shared Google Drive; run small **5k/10k** races to generate **~£2k** per event; include a short-distance club championship to attract more participants given only **5** women in the T100; promote positive river water results and use influencers.
Next meeting on the 23/ 04/ 25 either on line or face to face TBC