

Management Committee Meeting:	21 April 2021
Attendees: By Zoom	Neil Thomas, Christine Paramour, Leigh Jenkins, Anthony Brennan, Karen Collo, Elaine Stanford, Hannah Ormerod, Mark Taylor. Charlie Price and Dan Craigen joined the meeting
Apologies:	

1. Meeting held by Zoom.
2. CP provided an update on DBS checks. For adult coaches, it was unlikely they would be need unless working with the juniors. All coaches need to do safeguarding training. Cpis checking up with everyone and when they can get on. Look for completion by December 2021.
3. All junior coaches need DBS checks. Some have done it. They cannot coach without it.
4. If coaches log on to the BTF website, there is an education course listed as 'safeguarding for adults' this is the course that must be completed.
5. Confirmed that coaches should send the invoice to Hannah at the Treasurer email. CP left the meeting
6. Dan confirmed that planning is under way from a COVID perspective and they know what is needed.
7. Storyhouse is starting early in the park this year and building the stage where we normally have transition. Dan is speaking to them about using the stage as registration and we can fit in a longer transition section with fewer entrants.
8. Alderford bridge has four-way lights on it. These are due to complete the week before the event. Council have a plan for this and can make the bridge one-way if required.
9. Limited entry numbers to 700 and around 50% full at the moment. Expect to get close to full. This is without any advertising, will push out e-mails in the next week.
10. DC will run a stripped down race. There won't be any t-shirts or hoodies, no bottle exchange. Just put the race on.
11. Volunteers are going to be a challenge. There are fewer members at the moment and we aren't running sessions to encourage sign-up. DC has list of everyone who has helped before and will target them first.
12. Will need to discourage spectators from coming and from gathering at the finish. Might not finish in the groves.
13. DC to contact the canoe club to see if they can help with water cover. They have access to the boat and need drivers.
14. DC will close entry c. 4 weeks before the event and have a good idea on what is needed then. Need to establish the key people for each stage and registration, get them lined up and they can run on the day.

15. Volunteer social will have to follow later in the year. Cannot do it on the day as normally would.
16. CP will do a push on insta and facebook to get members to hold the date.
17. DC left the meeting.
18. MT confirmed that the Dee Mile was in for 8th August and he would open entries this week. Happy to keep the number of swimmers the same as previous years.
19. Need to sort out the volunteers page on the website.
20. Emma Sharpe had sent through a re-start plan for swimming and it was agreed that was a good start-up.
21. Membership numbers remain lower, but there is confidence that these will come back as we start to run more sessions again.
22. MT confirmed that JW was still planning to run the aquathons, he has just been busy at university.
23. Next meeting is Wednesday 26th May.

END