

Management Committee Meeting:	22 January 2020
Attendees:	Neil Thomas, Leigh Jenkins, Ian Ainscough, Aaron Riley, Mark Taylor, Christine Paramour, Anthony Brennan.
Apologies:	

## **AGENDA**

1. Brief discussion on E-payment system. LJ and NT are to meet with Dan to discuss the club requirements. There was a question about whether it was practical to move entirely to a cash-less system. Track, Saturday squad and technique were examples where non-members attend and wouldn't necessarily link to Nifty. It was agreed that we should continue to explore this, but there may be some exceptions.
2. MT has spoken to Ciara Murphy to discuss the Dee Mile. MT will arrange for payment of £250 for affiliation to the British Long Distance Swims, this provides insurance. Mark has a breakdown of the steps to take. MT will look at mugs to be given at the end and used for hot chocolate. Agreed that for this year we would leave the price at £28 plus the race licence where required.
3. The complaints process was discussed. AB recirculated and will be updated on the website, subject to any comments from the Committee.
4. IA proposed that we should explore any opportunities to improve the equipment and facilities for the races. This included considering the sustainability of races; both from the environmental perspective and how we made life easier for those involved. This could be better signs, improvements to the pontoon, action on the Meadows. The primary driver should be ease in putting on the events, reducing the demands on race organisers and volunteers.
5. IA will e-mail each of the race organisers and ask for any immediate views and potentially arrange a meeting. (Subsequently arranged for 19 Feb).
6. NT and CP will speak to Dan about packaging up roles at the Deva an assigning tasks now where possible.
7. AR will come to the end of his 3 years as Coach Co-ordinator this year and had some options for the role. AR felt that the role could be undertaken by someone who was not a coach. There would be an advantage to that, because their time could not be filled with coaching. They would have time to co-ordinate and focus on continuing development. That role might not be an Exec role.
8. AR suggested that this would restructure the leads on swim, bike and run to Head Coach positions with a focus on development.
9. There was a discussion about whether the role should be restricted in such a way that it could not be a coach. It was agreed that it should not be a restriction, but it was helpful to highlight that the role was not limited to a coach.
10. AR will e-mail the current coaching team for feedback on options.
11. Kit – it was agreed that the club subsidy on general kit will remain with the club paying VAT. It was also agreed that this would not apply to the Endura kit because of the value for each item. It was also agreed that we would continue to pay postage.

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12. Volunteer hoodies – MT will confirm numbers to Amy. It was agreed that the proposal of one per volunteer covering all of the races would be good.
13. Development plan – discussed whether there was any point in committing time to attaining Trimark Silver. It is difficult to see any benefit to the club in spending time on that. There are no improvements in BTF cover or benefits, it is just a logo on the website. There is nothing to suggest that this would improve membership numbers or retention. Something to keep under review.
14. CP asked about coaches and ride leaders having access to emergency contact information. It was agreed that it wasn't appropriate to give all club coaches access to that database. Coaches or ride leaders should not be expected to be responsible for contact in an emergency, that is a personal decision. Dan C and LJ have access to the full database if required.
15. A suggestion has been submitted that the forum should be reinstated. Apart from the website challenges of having a forum, it was unanimously agreed that this wasn't going to happen.
16. Next committee meeting – 25<sup>th</sup> February 7pm.