

Management Committee Meeting:	26 February 2020
Attendees:	Neil Thomas, Leigh Jenkins, Ian Ainscough, Aaron Riley, Mark Taylor, Christine Paramour, Anthony Brennan.
Apologies:	

1. Iain Wood attended to confirm the position with the Mallorca trip. The original intention had been to book with Thomas Cook. The rooms were re-booked through an intermediary, but they could not cover all of the rooms. It was a requirement to book a number of rooms directly with the hotel and pay a deposit. The deposit was £1,600, which equated to £40 per attendee.
2. The current position was that the hotel was not cancelling the rooms because of the Coronavirus outbreak in Spain, but it was a risk.
3. It was possible to cancel the rooms to a date in March and the deposit would be returned. Any cancellations after that by attendees would lose the deposit.
4. It was agreed that IW would send an update to members now to explain the position that this was their last chance to pull out. IW would also remind attendees that they need to sort out their own insurance. The club would not underwrite any costs of the trip.
5. It was agreed that the club would meet the costs of a pre-trip pizza night. IW left the meeting.
6. Update provided on the sustainability meeting from 19th February. Broadly the updates were:
 - a. Water pods were a great idea, but not practical. The minimum order volume was 5,000 at 30p each. They had a shelf-life of two weeks and would have to be delivered the day before the event. There might be enough for the Deva to make that practical, but none of the other races. It would still be necessary to clean the meadows after the race. Whilst the pods would biodegrade it took a little while and they would not look good strewn around;
 - b. It was proposed that the club would acquire a couple of large bowsers for water stations, rather than bottles. We would need to be able to move and fill them to be practical and find a source of degradable cups;
 - c. Waste – this could be dealt with better and there may be a contact within the Council who could support with that. Particularly recycling near the finish line;

- d. Ian A will explore re-useable zip ties. They won't be practical for everything, but we can look at the options, trialling at the junior events.
 - e. Goodie bags (deva and divas) – It was agreed that we wouldn't give out bags, band would notify competitors. [Noted later that there are a significant number of bags in the lock-up].
7. There are options to improve the sustainability of races, but it shouldn't fall on the race directors. The members could be asked to volunteer as someone to co-ordinate. Note to be a committee position, but a support to the races.
8. In terms of potential investment:
- a. A group would be undertaking a stock-take at the lock-up on Sunday. There will be equipment that requires replacement there;
 - b. Swim section of races – approved to acquire some different coloured swim buoys to mark the turns more clearly;
 - c. Approved paid marshalls for the Deva;
 - d. Life jackets and throw ropes, these are BAU purchases and should be bought if required for the safety of the races;
 - e. Nania was looking into bone-conduction headsets that could be used for coaching the swim sessions for juniors and technique. She will come back with any proposals, but there appear to be samples that can be hired for trial.
9. E-payments – Dan is finalising a system for us and a date that we can use it. It was agreed that we would continue to take cash at track and the Saturday swims, because there were a number of non-members who attended.
10. Coach Co-ordinator – no volunteers have come forward from within the coaches. It was agreed that an update will go into the newsletter. AR will provide a role summary.
11. Sean Simmons has stepped down from the role of Membership Secretary. Ian A indicated that he would be prepared to take on the role to continue supporting the club once his tenure as Treasurer ends. Ian was keen for it to go out to the wider club for any other volunteers.
12. AR confirmed that the Couch to 5k needed a change in date and they are ready to go live on the website when the administration is sorted.
13. Next meeting – Full Committee 25th March 7pm.