

Committee Meeting:	Wednesday 19 June 2019
Attendees:	Chris O'Hara, Nigel Waterhouse, Aaron Riley, Charlie Patrick, Mark Taylor, Amy Edwards, Nania Mason Mike Waring, Dan Craigen, Anthony Brennan, Sean Simmons, Neil Thomas, Ian Ainscough, Emma Sharpe, Ciara Murphy, Jess Archer-Clowes.
Apologies:	Dave Press; Sally Napthen; Susie Fourie; Iain Wood

Minutes

1. CO'H welcome Emma and Mark who have joined as Social Reps. They will be catching up with JAC. MW was **ES and MT** to provide a photo to be added to the website.
2. Ian A was the only volunteer to take over the running of the Christleton 5k and MW has offered to help. SS has confirmed that he will support IA. SS confirmed that the first step after the summer will be to confirm the date with the sports centre and Cheshire View. IA confirmed that Cheshire view has not yet charged us for this year and Nifty Entries has yet to submit a bill.
3. On the investment/strategy – NT has a list of names (CP, Hannah Owen, Hannah Ormerod and Rachel Wray. ES also offered to join that group.) NT explained that the group was to look at the strategic direction of the club rather than individual financial issues. ES asked whether there was a club mission statement. It was agreed that this is something that could be considered.
4. NT confirmed that he doesn't yet have a volunteer to organise the spring camp 2020. A name was suggested and NT will follow that through.
5. Renewal of the We Are Cycling membership was approved. IA will make the payment.
6. CO'H explained the purpose of the operating procedure that had been put together. It is a single place for information to be stored and easily accessed about matters relating to the Club and decisions taken by the Committee. **AB will circulate the current version after the meeting.**

7. The discussion extended to the current Dropbox and how that can be used for information relating to the races and ensuring that information is retained and accessible.
8. Items to be included the Dropbox would include admin procedures for club e-mail addresses – set up, how to send from Chester Tri address etc. Garmin connect log-in details. **AB to ask DC for Dropbox details. DC and MW to discuss e-mail admin.**
9. Coaching update AR – Diane attended a 3 day Swim Smooth course. Andy and Dave are looking at a date in July/August for Marsh Tracks. Yoga numbers have dropped a little over the last few weeks and may need to consider whether it runs through the summer or if the time is wrong.
10. Coaching numbers are not too bad. Christine and Grant are both supporting and Andy Howarth is picking up quite a bit.
11. Run Update MW – there had been good numbers at the Borders Leagues and fell running is beginning to increase. In particular, there was attendance from road runners who hadn't tried that before, MW felt that this was related to the Winter League.
12. A question was raised about the presentation that IW had been arranging for the winter league. MW advised that IW had informed those involved that he had been told that it was not to happen and had been cancelled.
13. AB explained that there had been a discussion about whether the awards would be presented at the EOSP or the AGM. Ultimately, the Management Committee had agreed that the EOSP was the most suitable venue. However, IW had always had the winter League outside of that group of awards. CO'H confirmed that there was an outstanding question to IW about the proposal for the presentation and creation of the awards, together with a need to discuss the format for 2019/20.
14. CO'H confirmed that the format had been agreed for 2018/19 but to be reviewed at the end of the league and consider the format for 2019/20.
15. It was agreed that IW needs to be spoken to and any misunderstanding corrected.
16. MW confirmed that the cross country dates for later in the year are all on the website. Borders League dates should be confirmed this year. MW challenged all members of the committee to race at least once. MW confirmed that CTC shouldn't get a race this year, but Tattenhall

- Runners might, when Tattenhall get a race they struggle with numbers to marshal and get relegated. It was agreed that we would offer help.
17. MW confirmed that English Athletics is not providing any funding to Northern Athletics this year. Last year the club paid an affiliation fee of £2 per runner (100 runners). NA is mainly engaged in youth racing and this was seen as an investment in sport. Mainly two races that the club participate in, Northern XC champs and Road Relays. Payment of the affiliation fee later this year was approved.
 18. It was confirmed that the current EA membership entitled the club to 1 London Marathon place.
 19. Social update JAC – Looking at a swim social in line with the Dee Mile. The idea is that this would allow members to swim the course after the event and family entertainment for those who don't want to swim. The Rowing club has cancelled the booking, JAC is looking at different locations.
 20. DC mentioned that the motorboat club has a room on Sandy Lane.
 21. EOSP had been booked at Oddfellows for 5th October. DC highlighted that this was the weekend of the Chester Marathon which would prevent a number of the life members from attending. This is the 25th anniversary event and it was agreed that the social reps would look to find another date/location. **JAC looking at alternatives.**
 22. AE confirmed that she is working with Susie looking at a gift for 25 years.
 23. Kit update AE – 14 orders have been submitted for Endura kits (mix of both types of sleeved suit, tops and shorts). The delivery date is anticipated to be 22nd July. AE noted thanks to CP, MW and Nicola Perrins for their work on the design. The proposal from Endura had not been acceptable and the redesign was the hardwork of those 3.
 24. AE confirmed that sales are flowing and we have sold c. £5k of kit this year. AE is currently sorting through the Deva kit.
 25. AE was looking at Kitbrix as an option. There can be a 20% discount on an order of 10+. No-one had any experience of using them. AE will also look at the bags used by the junior club.
 26. AE may open a window for track pants at the end of the summer before the winter league starts. Also considering softshell/windproof jackets.
 27. IA mentioned that on one of his recent holidays he had seen a cycling club on a ride and noted they had two kit options. The club had a hi-viz

- kit, which was identical save for the colour. It was agreed that this safety element was something to consider in future orders.
28. Junior update NM – Aquathon in May had been a success with 200 athletes competing. Junior triathlon in 15th September and volunteers are always welcome.
 29. The club is at capacity for numbers with c70 junior members. 38 attended the last training session. There is a waiting list of around 80.
 30. 3 more coaches have achieved level 1 and Shaun Jackson is now supporting as well. CP mentioned that Grant had talked about helping now that his son has started training – NM will speak to Grant.
 31. NM and Simon Greenwood will be looking to move some of the responsibility for planning events and training to the other coaches as they reduce their involvement.
 32. There was a discussion about juniors attending senior club swim sessions. There are a limited number of 'older' juniors at the moment. CP had written to parents of those athletes to confirm that they can attend the sessions, but the parents must stay and are responsible.
 33. Dee Mile – CM confirmed that they are staying with the same numbers and process as last year. Volunteers are required for the day.
 34. Deva – DC has arranged a wash up meeting on Tuesday 25th June. DC needs to share the workload out to take the pressure off and ensure that there is a network of people who can support.
 35. The date is looking like 14 June 2020, although there is a possibility of moving to September in the future. DC will review the state of the part after the Theatre leaves this year. River conditions will also be monitored in September.
 36. Moving the race means that it would be in a better position to bid to be a BTF qualifier. DC explained the process.
 37. Middle distance was the English National Champs and has received very good feedback, but it can't have that status every year.
 38. The main problem remains volunteer numbers, which is the biggest single item of expenditure in the race now. NW confirmed that more volunteers turned up than had signed up. Communication to members in advance had been better this year and we need to keep finding ways to get people to commit in advance.

39. NT confirmed that the Lakes Weekend was in for 6 to 8 September, something will go in the newsletter.

40. Next meeting – Management Committee 24th July.