

Full Committee Meeting

2nd August 2017, 7:30pm: Hoole Community Centre

Present: Leigh, Andy H, Mark, Sean, Nigel, Hannah, Amy, Ian Laird, Ciara, Iain W

Apologies: Ian Jamieson, Sally, Dan, Mike, Chris, Sue

AGENDA

1. Declaration of interest - None
2. Matters arising -

Feedback on kit changeover:

Andy is handing over kit responsibility to Amy, Mike, Nicola, Suzie and Hannah. Mike & Nicola will be acting in a tech capacity. Andy will be on hand to give advice. Need to improve website sizing information and carry out a stocktake. Buying some new kit using Andy's kit survey. Order for winter kit going in ASAP (**Andy to send supplier info to Amy**). **Amy to speak to Ian about money for kit/sending invoices. Do Sally and Sue have the old running vests and if not where are they?** Andy's work has lost the new running vest shipment – **Andy to find and give to Amy. Kit website will administer running vests through this system.**

Agreement/consistency in non-members attending sessions regularly:

Members are expected to join after 3 sessions. Not to be policed but sign in sheets should highlight this. Line to be "Non-members may attend 3 sessions, we would then ask you to join" and highlight why should they join. **Sean to update his membership letter and LJ will update the website.**

Query how many non-members are attending sessions regularly. **Dan** – can we get non-member attendance at swim and track? **Dave** – what are people doing with their cycle sign in sheets?

Iain Wood is in contact with BTF re Winter League and will find out about non-coached run sessions and liability/insurance. Can BTF confirm what club session or coached means? Is there a difference?

Proposed alterations to the constitution:

Mark to write to members with constitution and code of conduct to ask for comment. Committee please email exec with comments on either.

Andy has drafted letter to members "conduct at sessions" – email to Mark who is going to email members to remind them the codes of conduct and constitution exist, will include some wording from it.

First aid:

Five coaches have indicated that they would like to attend a First Aid course in the autumn. Sue is pursuing.

3. Proposal to introduce a student membership
Difficult to police is why it was pulled last time. Need to determine criteria. **Chris** – is the rate a reason why we do not have more student members? Query whether we add a summer membership? To be discussed again once we understand the reasons for students not joining.
4. Arrangements to get Awards rolling.
Iain looking at trophy criteria.
5. Hannah to report on current situation with coaches' DBS checks.

Hannah has checked with Linda @ British Triathlon –

Received: Megan Ravetz, Claire Sutcliffe, Alison Levens, Diane Durett, Nania Mason, Simon Greenwood

Jim Barrow, Sally Napthen, Andy Howarth, Dom Miller – need to return copy of certificate to Linda but nearly there

Outstanding – All other - Andy Hamilton, Pete Brooke, Kelly Crickmore, Dave Taylor, Aaron Riley, Jan Rogers, Iain Wood, Chris Malpass, Jo Morris, Dan Craigen

Bree and Lisa Grantham need a DBS as they help juniors.

Andy to chase outstanding individuals to move along. Hannah to speak to Linda to clarify the process if something comes up on a DBS check and share this with outstanding coaches. Put coaches monitoring sheet in club drop box so DBS numbers/expiration date can be monitored.

AOB:

Magazine article – Leigh has emailed TP for new deadlines

Chris has emailed young members and been in touch with Lizzy re linking with the uni

Mark – needs to contact Nania/Simon re juniors

Management committee members – to read constitution and code of conduct

EOSP – venue is booked and date being advertised

Andy re OW swim - Could be useful to put out a communication that we have the ability to cancel club sessions to put on something else for members. Mark to add to his letter, as part of our commitment to develop our platform.

Nigel – Club Aquathlon on 4th September from Queen’s park rowing club. Day licenses from BTF covered and club liability covered through BTF affiliation. Will be advertised as a Go Tri event.

Boat – should we buy a new one? There is already an agreement in place to buy a boat. To be discussed over winter.

Club funds available – need to think about how we spend them.

*Reminders: It was agreed that the race directors would have a meeting after all the races, to note any issues, solutions to problems, positives to take fwd etc. Arrange a date.

*Life membership: Sue has ascertained that life membership has been awarded to people who have served on the committee for a long time, who have made a very significant contribution to the club, and gone over & above the basic requirements of their role. It was decided at a committee meeting, by discussion and a vote. i.e. not voted for by members generally. Awarded after the person had left the committee.