

Chester Triathlon Club Committee Meeting Minutes

Date : 7th June 2017
Location : Hoole Community Centre

Apologies: Mark Jones, Leigh Jenkins

Present : Chris O'Hara, Ian Jameson, Sue Ellis, Nigel Waterhouse, Andy Hamilton,

Agenda :

1. Declaration of interest - none
2. Matters arising

Andy – will do email re etiquette at training sessions & courtesy to coaches

Query re Swim Lead, and lack of action in arranging open water swims – Role tends to be ambiguous. Not necessarily a coach, but a facilitator/organizer. Andy currently doing coaching schedule. Good ideas have been put forward for the development plan for swimming, that need to be implemented. Chris to speak with Chris Malpass.

Additional information for the kit website has been added to the page.

Triathlon Magazine submission needs to be co-ordinated. **Different people need to be assigned to write a different aspect/paragraph. E.g. a description of a track session. Then the sub-sections brought together to be submitted. Action Leigh.**

Sue has checked that Cycling UK does **not** cover group leaders while running a TT. Athletes will be covered if they have BTF, British Cycling, or Cycling UK membership. Coaches are also not covered by BTF to coach while 'on the move' anyway. A notice to members has gone in the newsletter about the discounted individual membership for Cycling UK.

3. Accounts : Collating of information & spending process/accountability.

Aim – to make accounts as open as possible, and to be in line with good governance; while still not making the job of treasurer impossible for a volunteer to perform.

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treasurer@chestertri.org.uk

Deva and Deva Diva races, run their own accounts at present, and balancing figures are now submitted to Ian to be included in the whole club account summary. Previously these figures did not appear in this way.

However, the details and receipts and full breakdown; is maintained by the race directors.

Committee accept that there will some limitations in the detail that the accounts can show.

Action : Ian will speak with Dan & Sally, to ensure that they are aware of the accountability that may be required when accounts are checked at the end of the year by Chris Hulse, or whoever is appointed to independently check the club accounts.

4. Development plan Q2 – review where we are.

Swim section already discussed.

2^{IC} – for Deva race : It was agreed that it would be better to work on the principle of sharing knowledge with a team of deputies, rather than one individual. The pre- race season meeting between all directors was fruitful and it was agreed to arrange a post race season ‘wash up’ meeting, to share experiences and ideas to be taken forward.

Use of facebook showed good response to requests for volunteers via that platform.

5. AOB

- Life membership. Sue queried whether there is a record of people with life membership, & criteria for awarding it. Probably known by Sean/Dan.

Action : Sue to get the information and create a list, with date of award and awarding criteria, that can be maintained by secretary in future and guide future awards.

- Sue’s meeting with regional manager of Mollington Hotel productive. Copy of what was agreed has been forwarded to committee and social reps.

A voucher for B&B for 2 people at any hotel in the chain has been given to the club – Agreed that the voucher to be given to Dan as part of club’s thanks for his work.

Action : Sue to do covering letter and give to Dan

- Chris asked if the Club to go to Nottingham relays? Now on a Bank holiday weekend, & less interest, than in the past, so not one to chase.

- Chris raised a point regarding the newsletter having a small section on either info, advice or top tips from our coaches to our members. Lizzy was really keen to get this off the ground but was disappointed with the feedback from a meeting we had. It is not intended to be something onerous for the coaches, and if it's rotated among them, each coach would only be contributing roughly every 10 weeks. It would give coaches an opportunity to have their say (for whatever they want to) and brings something different to the newsie. Lizzy was also thinking of adding a link to youtube etc etc. Once we get one in the newsletter then it will snowball into something appreciated by everyone -

Action : Chris to pick it up with Lizzie and the coaches and get the ball rolling.

September training weekend will need looking at soon. **Action : Mark to see if Iain Wood will co-ordinate it again.**

£185 available from BIKMO for having used BIKMO code/commission on the kit website

Potential for a swim/run event, just after Diva Devas, run as a GoTri event, while pontoon is still in position. Probably a mid-week event. Under discussion by race directors.

Next meeting 5th July