

Chester Triathlon Club Committee Meeting Minutes

Date : 5th July 2017

Location : Hoole Community Centre

Apologies: Ian Jameson, Andy Hamilton

Absent : Leigh Jenkins

Present : Mark Jones, Sue Ellis, Chris O'Hara, Nigel Waterhouse,
Amy Edwards (for kit)

Agenda :

1. Declaration of interest - none
2. Matters arising
 - * No action on letter re etiquette, or on Triathlon magazine article.
 - * Life membership – Sue has acquired a list of names. We need to have a framework of criteria, and then MC would like to resurrect awarding of the life membership.

Action : Sue to find out how/why award was made in the past.

*** Chris will pursue the Magazine article with Leigh.**

3. Kit

Andy intends to hand over kit, which will enable him to focus on the Coach co-ordinator role. Therefore Amy attended the meeting in order to plan the process. She will meet with the other kit helpers, to see if they are happy to continue, and if so in what capacity. She is happy to continue in her present role, but does not wish to have responsibility for managing the website, particularly the technical aspects.

This could be taken on by one of the others, with support from e.g. Dan or Nigel, or there could be a new recruit. The possibility of using TI-visual (Nic & Mike) to maintain the site is also an option to be explored.

It was agreed that all kit should be listed and sold via the website.

It was agreed that casual kit should be planned and ordered asap, for autumn/winter use.

It needs to be established whether Andy placed an order for the T shirts that were brought to a meeting as samples some months ago.

captain@chestertri.org.uk

vicecaptain@chestertri.org.uk

secretary@chestertri.org.uk

treasurer@chestertri.org.uk

▼ Action : Amy to report back to the MC after her meeting with the other kit reps & Andy.

4. Progress with AG 20 – 30 recruitment - Chris
22 entries from Deva race fitted criteria (age; not a club member, lives within 22m of Chester.) **They are to be contacted by email to offer 3 free trial sessions with club. (Action Chris)**
Age spread of entries to the Deva race, reflects the same age spread as our club membership.
Room for a discussion with Chester University re. having a stand or leaflets at their fresher's week in October. This might also lead to contacts in the Sports Science department that would be useful to some members.
It would be desirable to establish a better conduit between juniors and seniors, to encourage and welcome those moving up.
Action : Mark to contact Nania & Simon about age spread in juniors and how we can assist with movement up to seniors.

5. First Aid training for coaches & update re position with recently qualified coaches. Feedback from Hannah re DBS checks.
Sue is investigating whether there is likely to be another opportunity in the autumn, for coaches to go to a BTF subsidized First Aid Course, as the one in January was cancelled. Query has been made to Oliver Heald. **He requires info re how many coaches would like to attend. Action Sue.**
No one present knew, whether Pete Brook & Iain Wood had completed and passed the level 2 course. (*Since confirmed that Pete has done so. He is coaching regularly*)
Sue has been speaking with Hannah to see if there are still any outstanding DBS certificates to be produced. It seems likely that there are still a couple of coaches without it. Hannah will report back at the next meeting in August.

6. Fwd planning for any changes to people/roles on Management Committee in November.
On the basis that the current MC started fresh under a new constitution in 2016, each rep. is effectively able to continue in role for a further 2 years, as 2016 was 'ground zero'. This was checked with Rob Tate at SRA. Hence re-election in 2017 depends on the individual's decision to stand again, and their being elected at the AGM. **It was agreed that a letter should go out to members, reminding them of the opportunity to nominate new reps. (Action Mark)**
Also that current reps should make their intentions known to the rest of the MC in good time – or by September.

▼ Ian Jameson will be standing down.

A 3 month transition period as a hand -over of positions would be good practice.

MC need to review the constitution early, in case there are any amendments needed, to be brought up at the AGM. **MC members to read & review all docs, email Mark with any proposed changes, and copy to all MC. a.s.a.p**

7. A.O.B

*Jess is well under way with organizing the EOSP.

*Chris & Iain Laird going to organize the Spring camp for 2018 in Mallorca.

*Borders League AGM recently. Chester Tri to host it on 12 November 2017.

* Question raised about whether non-members can attend our training sessions indefinitely, without joining the club. It was understood that after 3 sessions, people should join the club, but that may apply only to swimming, where capacity is an issue. There are some people who have lapsed membership, but continue to come on club rides, non-members attend track regularly ... needs clarification.

Next meeting : Full Committee 2nd August 7:30pm

Next meeting items :

Prepare for Awards – Iain Wood & Sue

DBS checks with Hannah

Introduction of a Student Membership?

Clarity on policy of non-members attending official club training sessions - e.g. 1 swim & 3 others ? indefinitely on runs & bikes ?