

Minutes of Chester Triathlon Club Committee Meeting

19th October at Hoole Community Centre

Apologies : Jo Harding; Ian Jameson; Dave Press, Ciara Murphy, Chris Malpass, Sally Napthen
Andy Hamilton

Present : Mark Jones, Sue Ellis, Dan Craigen, Sean Simmons, Leigh Jenkins, Iain Wood, Chris O'Hara,
Amy Edwards

1. Previous minutes and actions

All actions completed except for some relating to the AGM, which were discussed as per below.

2. AGM – arrangements

Seating – **Those present at the meeting to arrive by 7:30pm to help set up chairs and tables.**

Section leaders, and event organisers to sit near the front, so that they can be seen & heard for questions.

Minutes – still no one volunteered to take minutes.

Refreshments – **Amy will organise for circa 70 people and invoice the club for the cost.**

Introductions – **of BTF by Mark**

Sign-in to be done by Dan/Kelly

Paper copies of Accounts summary to be brought by Ian J to hand out to members.

As the library is now not needed for voting, we can offer use of the room for children who are old enough to be left there, while parents attend the meeting. **Action – Sue**

To ask Oliver Heald to invite & count (if necessary), hands when approving incoming Management Committee officers. **Action - Sue**

3. Committee recommendation for 2016/2017 membership fee

Ian J raised the possibility of reducing fee back to £25. This was discussed pros & cons.

Races maintain a contingency sum from race profit, for potential problem in following year.

Dan – previously worked out that the club should maintain £20 000 in the account as a club contingency fund.

There is a cushion in the account at present, which would allow for some development and investment in the coming year. Therefore :

Iain – proposed reducing to £30. This would generate enough for the running of the club and signal to members that the club is in a good financial position and is reacting to current circumstances and feelings.

This was agreed and is to be the recommendation to go fwd for approval at AGM.

Chris – asked if it was planned to reduce the swim charge in the future. No – as it now breaks even and had not been raised for ages before that.

4. New Committee : people/roles/method of functioning

Announcement of new Run lead & Welfare Officer. Susie Fourie is taking over from Kirsty as Run leader, with Mike Waring looking after & promoting the cross country element. This is in this week's newsletter. Hannah Rayfield is taking over as Welfare Officer, which will be in next week's newsletter. Replacement for Jo as Social rep still to be organised. **Action – all; ask around amongst people you know.**

Chris commented that the roles descriptions put out for the members was useful and helped to clarify. Can help with members appreciating what the committee do.
Future meetings – The way in which people meet in future will be a bit different, and may change as it goes along, depending on what works best .

Initially, the plan is :

Management committee to meet monthly/ every 5 weeks. Others would attend according to items on the Agenda .

The whole group to meet at least quarterly. (i.e. join every third Management Committee meeting). Important to maintain contact with the wider group, and therefore keep an opportunity for communication from others within the club to trickle back to the Management Committee. There would be other small group meetings going on for specific projects at the same time e.g. the website.

The coach co-ordinator will need to set min quarterly meetings with the coaches.

5. Club Awards - general organisation

Iain – suggested that prize winners get a free ticket to EOSP . Agreed. Only one ticket per person. No vouchers. Action Iain – to inform prize winners when the list of winners is complete.

Iain had sent everyone a picture of the trophy that is likely to be used this year - a glass plaque with engraving. Approx. £10 each. No objections raised.

Achievement recognition discussed – Dan pointed out that every time it's been done, people are left off by mistake and get upset. At the same time, Leigh emphasised that there are very many people who do not submit their achievement and that it is impossible to track all results.

Generally felt that it is time to leave this element of the Awards behind. A great idea in the beginning, but not practical now and also very subjective as to what people feel is an achievement worth mentioning.

Decided to use the money to subsidise the party more, so that the benefit is spread more widely. No subjective prizes.

£500 behind the bar for wine & beer. Not made public until the night. Jo H to negotiate price.

Voted awards :

Nominations to be made as before. Action Dan & Leigh asap

No voting at the party – it has led to people winning prizes based on who knows them that night, instead of being judged by the criteria that have been set down.

A group to meet in week commencing 7th November to look at list of nominations together with actual results and to award the prizes as objectively as possible.

Iain; Chris O; Leigh; Sally Action – Iain confirm that Sally can be part of this group and when & where to meet.

6. AOB

Following the forum thread, the only constructive action which the committee could initiate from it, relates to the number of members required to call an EGM. It was felt that clause 10a could change to 10% of the membership or **20 people, which ever is the lesser**. This lowers the threshold in favour of the members, but would still require a level of effort to achieve and a reasonable number of people feeling strongly about an issue. Action : Mark to speak to Rob Tate.

Christleton 5km to be on 19th May

London Marathon places

Following the decision to award the places based on time given back to the club during the year, it was intended to make that decision tonight. However it has turned out to be much less clear cut than envisaged. Every single person who has applied (10), has contributed/volunteered to some extent. The 3 who stand out the most, also happen to now be on the committee. While being on the committee should not prevent someone from getting a place – (that would look like being penalised for giving up so much time) – it does make it awkward. Whatever is decided, must be clearly explained to the membership. Meeting was closing, so matter was left for a few days' consideration. **Action – Mark**

Report from Dave Press :

I've been chasing the Cavendish jersey. Apparently it's not yet been signed, and probably the earliest it will get signed is at the London six day at the end of October. That's leaving it way too close to the EOSP and AGM, so I'm reluctant to plan a raffle around those events, when we may not get our hands on it for several months or even at all.

We got £128 into club funds from Rise Above (£78 for providing volunteers and £50 refund @£2 x 25 entrants).

Velodrome session organised by Nicola for 8 December 20:00 to 22:00. All set up on nifty entries £26 per person including bike hire. We'll break even with 26 participants. Maximum we can take is 32. I propose that we leave it longer than we did last year before offering it to non-members, since we had more than 32 wanting to go last year. **Have decided not to open it up to juniors.** Group weekend rides started 8 October. We ideally need more navigators, especially for group 1 and 3.

Report from Jo Harding:

In relation to EOSP all from my side organised. Timings:

Set up - 5:30 pm

Dj/awards

doors open 7pm

Matt Baker - live music 7:15-8:45

Supper - 8pm

Awards - 9pm

Dj - 9.30 pm

Bar closes and carriages 12 midnight.

Feedback from survey money was that the awards to be streamline and condensed, not same person receiving all awards.

The next Committee Meeting and the first of the new Committee, will be on 7th December.

