

# Chester Triathlon Club AGM Minutes 2016

2<sup>nd</sup> November 2016

## Apologies:

Peter Timson	Charlotte Walton
Susan Fourie	Stephen Spall
Simon McAllister	Traci Shipley
Sean Simmons	Diane Duret
Nigel Waterhouse	Alison Brennan

## Present:

Alan Needham	Alison Leavens	Amy Edwards
Andrew Howarth	Andy Hamilton	Andy White
Anthony Brennan	Arwel Roberts	Barrie Cavanagh
Bethan Hughes	Carole Griffiths	Charles Price
Chris Ashley	Chris O'Hara	Ciara Murphy
Claire Sutcliffe	Colin Wilson	Daniel Craigen
Dave Taylor	David Press	Dominique Miller
Graham Nellist	Grant Carter-Moore	Hannah Rayfield
Iain Wood	Ian Jameson	Ian Jelley
James Morgan	Jan Morgan	Jan Rogers
Janine White	Jean Ashley	Jennifer Broster
Jim Barrow	Joanne Harding	Joanne Morris
John Robb	Karen Harkness	Kate Cooke
Kenny Begley	Kirsty Seddon	Lee Flinders
Linda Worrall	Mandy Turner	Mark Price Jones
Michael Lee	Michael Waring	Nania Mason
Neil Jenkins	Nicola Perrins	Paul Hancock
Paul Plested	Peter Brook	Philip Broster
Ravi Jayaram	Rosemary Symms	Sally Napthen
Sharon Plested	Simon Ellis	Steve Eastwood
Sue Ellis	Sue Hubbard	Susie Woods
Tony Dooley	Tony Fisher	

Guests : Bill James – Chairman Triathlon England  
Natalie Dearnford-Wood - BTF Director of Delivery  
Oliver Heald - BTF North West Manager

**NB : Section reports had been previously emailed to all club members**

## Items on the Agenda:

1. Minutes of 2015 AGM

Bethan Hughes proposed & Andy Hamilton seconded that the minutes of the 2015 AGM

were a true record and this was agreed by the members.

2. Amendment to clause 10(a)ii of proposed constitution.

Proposal to add that club members can call an EGM by providing a petition to the Management Committee, signed by 10% of the membership **or 20 people, whichever is the lesser**. This based on some feedback from a thread on the club forum, and would make it easier to call an EGM. This was approved by a large majority.

3. Vote to approve the proposed constitution

Approved by a large majority.

A member queried whether there is something in the constitution regarding the process for suspending a member.

Mark Jones confirmed that this is covered in the Complaints & Disciplinary Procedure, which is closely linked with the Code of Conduct. The former is nearly ready to be published.

A member referred to an incident that occurred in January 2016, and wanted to know about systems in place to protect females in the club.

Bill James (Chairman TE) responded to say that the constitution would provide sensible and good practice, and the drive of the club needed to be in moving forward. A member of the club who had suffered an assault, needed to be protected, and TE had set specific requirements in relation to this case. The governing body continues to support both the club management and the individual.

A life member of the club spoke about the extensive journey that the club has undertaken since the early days after the club's inception, when the constitution was written up in a couple of pages at a meeting in a local pub.

4. Kit report from Andy Hamilton

It was requested from the floor that a long sleeved technical T shirt, be added to the kit range, to provide an inexpensive top to wear on winter training runs.

5. Junior report from Nania Mason

6. Deva Divas – Sally Napthen

Sally supplemented the report to note that for the first time, all the marshals required for the event had volunteered a week before the race. This reduced the stress prior to the race day immensely.

The race has won the North West Region event of the year, and the prize will be presented at a ceremony in Leeds on November 12<sup>th</sup>.

7. Club Accounts- Ian Jameson

Ian reported that electronic payments have made payments easier & more efficient. As part of the new constitution requirements, the account will now be set up in a way which requires two signatories to make a payment. (still electronic). This is good practice and ensures proper checks and balances. The accounts will also now be independently examined annually, prior to the AGM. Ian asked if anyone in the club who has accounting or book-keeping experience, would come forward to offer this service for next year.

A front sheet of figures with a summary of the cost centre balances was distributed. Any member who wishes to see the detail of the accounts should email [treasurer@chestertri.org.uk](mailto:treasurer@chestertri.org.uk) to ask for a copy.

A member asked if there was a record of capital assets or an asset register. It was agreed that there was probably an old one, but that updating this and incorporating it with the accounts should be a priority for next year.

#### 8. Membership Fee

It was explained to the floor that given the club's current financial balance and the predicted income next year, that there was the possibility of reducing the membership from £40 to £30. This would cover running costs at the current membership level. The decision would be taken by a vote.

Points made were :

Raising the fee had not reduced membership levels, which have remained roughly the same for the last 3-4 years.

If there was a surplus over & above running costs, the club could look at new projects in which to re-invest back in to the club. A member gave the example of possibly supporting young or financially constrained people in to the sport. Another member pointed out that volunteers at the races always appreciated getting a goody bag or something similar, for their time.

A modest surplus would provide a buffer against such unexpected costs as were experienced in 2015.

For some, a £10 reduction seemed significant and would be welcomed.

The decision was put to a vote and a significant majority voted for membership to remain at £40 per annum.

#### 9. Voting to ratify officers for the Management Committee.

Oliver Heald ( TE North West Manager), called for those who were in support of each candidate, to raise their hands. For every nominated officer, there was an overwhelming majority in support, and the new Management Committee was confirmed. Viz:

Captain – Mark Jones

Vice Captain – Chris O'Hara

Treasurer – Ian Jameson

Secretary – Sue Ellis

Communications Officer – Leigh Jenkins

Coaching Co-ordinator – Andy Hamilton

Volunteer Co-ordinator – Nigel Waterhouse

These individuals form the Management Committee under the new constitution, each having a vote on club matters brought to a vote at a Management meeting.

#### 10. London Marathon places

Mark Jones noted that there had been 9 applications for the 2 available places. All had contributed to the club to some degree and it had therefore been a difficult decision. However the 2 who stood out and were awarded the places were Andy Hamilton & Iain Wood.

A member suggested that a reserve place be drawn, in case one of the others became unable to take part. This will be actioned.

Mark Jones added that once an individual had been given a club place, they could not apply for one again, for a period of 5 years.

11. Thanks to out-going committee.

Thanks and a small gift were given to Jan Rogers (out-going coach co-ordinator); Kirsty Seddon (out-going run leader); Jo Harding & Ciara Murphy (out-going Social Co-ordinators ). Mark Jones asked if members would come forward to fill the now vacant position of Social Co-ordinator.

Thanks to Amy Edwards for the refreshments and to the representatives from Triathlon England, for attending.

The meeting closed at 21:35